



Meeting of the Board of Trustees

Caseyville Public Library District

October 9, 2024

1. Call to Order: The meeting was called to order at 5:59 p.m.
2. Roll Call: Katie Ekstrom, Mary Beth Reiniger, Jen Mauk, Dick Koblitz, Chris Bell, JoAnn Reiniger, and Terri Riutcel.
3. Approval of Minutes: A motion was made by Joann Reiniger and seconded by Terri Riutcel to approve the minutes from the September 11, 2024 meeting. The motion passed unanimously.
4. Public Forum:
 - a) Written Correspondence: Jackie received a note from the Illinois Library Association President, Amy Byers, thanking her for her help at the ILA Conference.
 - b) Audience Input: no audience.
5. Committee Reports:
 - a) Building Project:
 - i) The library parking spots designation project is on hold until the school parking lot has been completed.
 - ii) The drop box installation is on hold until CUSD 10 makes a decision on the vestibule siding. Projected timeline is late fall or early winter. Patrons can drop off books during operating hours or utilize neighboring libraries' drop boxes in the meantime.
 - iii) On October 11, 2024, the library parking lot will be closed for repairs to low spots that are holding water. School is closed that day; patrons will need to park in the street.
 - iv) The parking lot lights have been installed and are operational.
 - b) Community:
 - i) Friends of the Library: The next meeting is scheduled for November 14, 2024 at 6 pm at the library. The September Book Sale netted \$685 and three new members. The Friends are considering hosting another sale in spring. They are still looking for alternative fundraising projects (Dine & Donate, on-line auction, etc.).
 - ii) Newsletter/Fundraising: Nothing to report.
 - c) Strategy – nothing to report
 - d) Policy – Jen asked that everyone review the draft by-laws she sent out last month and send any comments to her ASAP.

e) Finance: Jen Mauk made a motion to accept the August Treasurer's Report, Katie Ekstrom seconded this motion. The motion passed unanimously.

6. Director's Report:

a) Operation/Building Maintenance: The meeting room security camera underwent maintenance.

b) Human Resources, Meetings, and Trainings:

i) Jackie will attend the ILA Annual Conference which will be held October 8 – 10, 2024.

ii) Two new part-time clerks (Selena and Dan) were hired and are currently being trained.

c) Upcoming Events, Projects, Grants:

i) We reviewed the September 2024 Director's Report.

ii) Class visits are going well. We had 30 class visits during the month of September; 45 teachers and 581 students.

7. Old Business: None.

8. New Business: A committee was formed to review and make suggestions on the following; the annual evaluation of the director, comparable pay schedules for similar-sized libraries, and the director's job description. The committee members are Katie Ekstrom, Terri Riutcel, and Jen Mauk.

9. Adjournment: Terri Riutcel made a motion to adjourn our regular meeting at 6:57 p.m., Jen Mauk seconded the motion. The motion passed unanimously.

10. Upcoming Meetings: The next regularly scheduled meeting will be held on Wednesday, November 13, 2024 at 6:00 p.m.